

INSTRUCTIONS

Download 3 documents: this page, the application page, and the Statement of Priorities.
Print this page for your records.

When this page is complete email the completed application to: eopfamilly@gmail.com
Record the date you receive the confirmation for your records.

1. Please complete the application as follows:

- Use .doc or .docx for the application page.
- Use .doc, .docx or pdf for the 1-3 page narrative section.
- Use .excel or JPEG for financial pages.

2. A Complete Application includes:

- ___ Application page with names, addresses, dates and signatures.
- ___ 1-3 pages of narrative describing the project, how it relates to the Priorities.
- ___ the project budget.
- ___ the total cost of the project.
- ___ a list of other sources of income.
- ___ 2023 budget from the requesting organization if not a congregation

3. Submit your application when:

- ___ All documents are complete and in one (1) email.
(If you must send more than one email please send them at the same time.)
- ___ "Mission Grant Application" is in the subject line.
- ___ Send the email to: eopfamilly@gmail.com
- ___ You will receive an email confirmation of your submission within 48 hrs; or the following Monday for late Friday through Sunday submissions.

IMPORTANT: If you do not receive a confirmation you must call 541.398.0547 and leave a message which includes your name, a call back phone number and time and the date your application was sent.